

## TRAFFORD COUNCIL

**Report to:** Accounts and Audit Committee  
**Date:** 26 June 2014  
**Report for:** Approval  
**Report of:** Audit and Assurance Manager

### Report Title

Accounts and Audit Committee – Work Programme – 2014/15

### Summary

This report sets out the proposed work plan for the Committee for the 2014/15 municipal year.

It outlines areas to be considered by the Committee at each of its meetings, over the period of the year. The work programme helps to ensure that the Committee meets its responsibilities under its terms of reference and maintains focus on key issues and priorities as defined by the Committee.

The work programme is flexible and can have items added or rescheduled if this ensures that the Committee best meets its responsibilities.

### Recommendation

The Accounts and Audit Committee is asked to approve the 2014/15 work programme.

### Contact person for access to background papers and further information:

Name: Mark Foster – Audit and Assurance Manager  
Extension: 1323

Background Papers: None

Committee Meeting Dates	Areas of Responsibility of the Committee					
	Internal Audit	External Audit	Risk Management	Governance (including Annual Governance Statement)	Anti- Fraud & Corruption Arrangements	Accounts
26 June 2014	Agree Committee's Work Programme for 2014/15 (including consideration of training and development) Training & Development – Draft accounts (provided outside committee)					
	- 2013/14 Annual Internal Audit Report	- Audit Progress Report		- Review 2013/14 draft Annual Governance Statement - Accounts and Audit Committee 2013/14 Annual Report to Council		- Review 2013/14 draft accounts - Treasury Management Annual Performance 2013/14 - Insurance Performance Report 2013/14.
10 September 2014						
	- Q1 Internal Audit Monitoring Report	- Audit Findings Report		- 2013/14 Annual Governance Statement (final version)	- Benefit Fraud Investigation 2013/14 Annual Report / Single Fraud Investigation Service update	- Approval of Annual Statement of Accounts 2013/14 - Budget Monitoring Report.
19 November 2014						
	- Q2 Internal Audit monitoring report	- Annual Audit Letter - Audit Update	- Strategic Risk Register Monitoring Report	- Consider improvement actions taken in 2014/15 in respect of 2013/14 governance issues. - Transformation programme update		- Treasury Management : mid year review - Budget Monitoring Report.

Committee Meeting Dates	Areas of Responsibility of the Committee					
	Internal Audit	External Audit	Risk Management	Governance (Including Annual Governance Statement)	Anti- Fraud & Corruption Arrangements	Accounts
10 February 2015	- Q3 Internal Audit monitoring report	- Audit Update - Grant Claims report		- Report on arrangements for 2014/15 Annual Governance Statement - Consider improvement actions taken in 2014/15 in respect of 2013/14 governance issues.		- Treasury Management Strategy - Insurance update - Budget Monitoring Report
24 March 2015	- 2015/16 Internal Audit Plan	- Audit Update	- Strategic Risk Register Monitoring Report	- Consider improvement actions taken in 2014/15 in respect of 2013/14 governance issues.	- Anti Fraud & Corruption / National Fraud Initiative update	- Budget Monitoring Report.